Item No	Item	Owner
1	Those Present: AB - Chair JM – Deputy Chair LM - Secretary PM - Treasurer EC, JM, RG, KM, AW, LW, CC, EG	
2	**Apologies for absence: PM, CH, HG**	
3	**Welcome:** AB welcomed everyone and introduced herself	AB
4	**Chairperson's report:** AB reported on the only action from last year which was to have more open meetings. We have managed to have 2 over the last year and increased the PTFA volunteers as a result. AB also reported that the Chair meets with the School once a term to discuss plans and encourage teacher support, something that is visibly lacking. Suggestions from the school on how the fundraising is spent are also quite poor. Confirmation that for now Mr Rushton is the PTFA Rep but will this change going forward. **Treasurers Report:** Fundraising carried out during the past year by the PTFA has resulted in an income of £3391. Outgoings have included: Whole School Panto, Public Liability Insurance, lunch box and coat trolleys, Easter Eggs, Crackers, Circus deposit and paraphernalia AB then ran through a short powerpoint detailing the roles within the PTFA	AB
5	**Election of Officials:** **AB thanked the committee for supporting her and officially resigned from the role of Chair** **PM has officially resigned as Treasurer** JM & EG nominated and accepted in roles as Co-Chairs HB nominated and accepted in role as Treasurer LM will remain as Secretary for a short period until an alternative arrangement can be agreed. There was discussion around a new role of Social Media/Comms person that will be finalised over the coming weeks.	

	Committee Members: New: RG, KM, LW Stepping down: EC,CC This will be updated and communicated in the next newsletter	
6	**Any other business:** Communications: The feedback around communications had been positive so we will continue with the Whats App groups, School Communications and the PTFA Facebook page. The AGM closed at this point.	AB & LM
	General Business	
1	**Outstanding business:** None	
2	**Events:** Discussion around upcoming events - 2025. Summer fete – discussion around stall ideas and allocation Woolaston/Alvington Carnival. We have previously run an Pimms stall successfully .	AB
6	**Any other business:** None	
7	**Next Committee meeting: tbc**	JM & EG

Approval of minutes
Chair ……
Deputy Chair ……..